

# CAMPSITE APPLICATION

This document outlines the general guidelines for camping on your recreational lease. Please review all information prior to submitting your application.



All campsite applications **MUST BE RECEIVED BY JANUARY 1st** in order to be considered for the upcoming season. Any requests submitted after this date will be declined.

The purpose of this document is to establish clear and consistent policies for camping on your recreational lease. Soterra, LLC. reserves the right to amend these policies at any time. **Additional campsite policies are included in the Soterra Leaseholder Guide.**

- ◇ Once a campsite has been established on a lease, leaseholders are required to keep the campsite area maintained.
- ◇ Campsite area fees (\$300 per year) will be included in your lease fee and due when lease renewal payments are due. Camp structure permits will be inventoried and invoiced in September and are due by October 15th of each year (\$300/structure). Camp structure permits will be mailed to the club representative once they have been paid for in full.
- ◇ The leaseholder will be billed for a minimum of 1 camper permit each year after campsite area establishment, regardless of use.
- ◇ No permanent residence will be permitted at campsites.
- ◇ Campsite grounds must be kept clean and free of litter at all times.
- ◇ Random campsite inspections will be made by Soterra employees and its contractors. Valid camper permits must be displayed on the outside of permitted structures where the sticker is easily visible.

To apply for a campsite, please complete the form below. ALL information is required. The campsite area location must be approved by Soterra.

Lease (RLU) Number: \_\_\_\_\_  
Club Contact: \_\_\_\_\_ Club Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Requested Campsite Location (GPS Coordinates): Lat. \_\_\_\_\_ Long. \_\_\_\_\_

\*\*Also attach a map with the requested campsite location.

Submit the completed form along with a map with the requested campsite area location marked to the address below for processing:

Soterra Recreational Leases  
8809 Lenox Pointe Drive  
Suite C  
Charlotte, NC 28273

or by email to [sothuntsupport@orbishuntlease.com](mailto:sothuntsupport@orbishuntlease.com).